

Learning Today...

~

Leading Tomorrow 2010-2011



**An educated contractor is an
Owner's advantage!**

AGC of Wisconsin leads the nation with almost 3,000 graduates in the Supervisory Training Program (STP).

**Is your field leadership keeping current
with our rapidly changing industry?**

Supervisory Training Program



Supervisory skill—or the lack of it—directly affects every company’s bottom line. Each day, decisions made by foreman and superintendent are crucial to the success or failure of every construction project.

You make your money in the field. Or you lose it.

STP, the Supervisory Training Program developed by AGC is designed to meet the needs of the construction industry. Developed, updated, and field-tested by and for contractors, the Program consists of ten courses that focus on the knowledge and skills that every supervisor must have to be an effective manager of people, time, and materials.

UNIT 1: LEADERSHIP & MOTIVATION

- Dollars and sense of people & construction
- Role of the construction supervisor
- Helping people perform better
- Training & orienting crew members

UNIT 2: ORAL & WRITTEN COMMUNICATIONS

- Positive & direct communication
- Listening, understanding, and negotiation
- Getting your point across with the difficult person
- Communicate with all organizational levels

UNIT 3: PROBLEM SOLVING & DECISION MAKING

- Problem identification process
- Solving human performance problems
- Labor costs and subcontractors
- Effective production planning

UNIT 4: CONTRACT DOCUMENTS & CONSTRUCTION LAW

- Contractual relationships
- Managing general conditions
- Good documentation practices
- Differing site conditions

UNIT 5: PLANNING & SCHEDULING

- Preparing the project plan
- Using the schedule on the jobsite
- Updating the construction schedule
- The schedule as documentation

UNIT 6: UNDERSTANDING & MANAGING PROJECT COSTS

- Who controls project costs
- Planning for cost control
- Labor cost control
- Loss prevention

UNIT 7: ACCIDENT PREVENTION & LOSS CONTROL

- Safety communication & motivation
- Project security & traffic control
- Selecting methods and equipment to prevent losses
- Common construction hazards

UNIT 8: MANAGING THE PROJECT: THE SUPERVISOR’S ROLE

- Managing & understanding risk
- Understanding finances
- Working with project partners
- Corporate policies & procedures

UNIT 9: PRODUCTIVITY IMPROVEMENT

- Improve productivity through pre-planning
- Personnel management
- Equipment management for productivity
- Quantifying lost labor productivity

UNIT 10: GENERAL & SPECIALTY CONTRACTOR DYNAMICS

- Selecting a specialty contractor
- Plans and specifications
- Mobilization
- Time management

STP 2010-2011 WISCONSIN

	UNIT 1	UNIT 2	UNIT 3	UNIT 4	UNIT 5	UNIT 6	UNIT 7	UNIT 8	UNIT 9	UNIT 10
BELOIT		<u>Mondays</u> 5:30-8:30 pm 10/25-11/22/10		<u>Mondays</u> 5:30-8:30 pm 2/14-3/14/11						
EAU CLAIRE			<u>Wednesdays</u> 5:00-8:00 pm 9/15-10/13/10	<u>Wednesdays</u> 5:00-8:00 pm 1/05-2/02/11	<u>Wednesdays</u> 5:00-8:00 pm 2/16-3/16/11	<u>Wednesdays</u> 5:00-8:00 pm 3/30-4/27/11				
FOX VALLEY/ GREEN BAY	<u>Wednesdays</u> 5:00-8:00 pm 9/15-10/13/10	<u>Wednesdays</u> 5:00-8:30 pm 10/27-11/24-10 *No class 11/3*	<u>Wednesdays</u> 5:00-8:00 pm 1/05-2/02/11	<u>Wednesdays</u> 5:00-8:00 pm 2/16-3/16/11	<u>Wednesdays</u> 5:00-8:00 pm 3/30-4/27/11					
KENOSHA				<u>Wednesday</u> 6:00-9:00 pm 9/15-10/13/10	<u>Wednesday</u> 6:00-9:00 pm 10/27-11/24/10	<u>Wednesday</u> 6:00-9:00 pm 1/5/-2/2/11	<u>Wednesday</u> 6:00-9:00 pm 2/16-3/16/11	<u>Wednesday</u> 6:00-9:00 pm 3/30-4/27/11		
LACROSSE (days)			<u>Friday & Sat</u> 8 am-4 pm 12/10-12/11/10	<u>Friday & Sat</u> 8 am-4 pm 2/11-2/12/11						
LACROSSE (evenings)			<u>Mondays</u> 5:00-8:00 pm 10/25-11/22/10	<u>Mondays</u> 5:00-8:00 pm 2/14-3/14/11						
MADISON	<u>Wednesdays</u> 5:30-8:30 pm 9/15-10/13/10	<u>Wednesdays</u> 5:30-8:30 pm 10/27-11/24-10	<u>Wednesdays</u> 5:30-8:30 pm 1/05-2/02/11	<u>Wednesdays</u> 5:30-8:30 pm 2/16-3/16/11	<u>Wednesdays</u> 5:30-8:30 pm 3/30-4/27/11					
WAUSAU		<u>Tuesdays</u> 5:30-8:30 pm 9/14-10/12/10	<u>Tuesdays</u> 5:30-8:30 pm 10/26-11/23/10	<u>Tuesdays</u> 5:30-8:30 pm 1/04-2/01/11	<u>Tuesdays</u> 5:30-8:30 pm 2/15-3/15/11	<u>Tuesdays</u> 5:30-8:30 pm 3/29-4/26/11				



AGC of Wisconsin

S K I L L R E S P O N S I B I L I T Y I N T E G R I T Y

Supervisory Training Program

Beloit 2010-2011

Supervisory skill—or the lack of it—directly affects every company’s bottom line. Each day, decisions made by foreman and superintendent are crucial to the success or failure of every construction project. You make your money in the field. Or you lose it.

STP, the Supervisory Training Program developed by AGC is designed to meet the needs of the construction industry. Developed, updated, and field-tested by and for contractors, the Program consists of ten courses that focus on the knowledge and skills that every supervisor must have to be an effective man-

Unit 2: Oral & Written Communications

Mondays 5:30 pm– 8:30 pm

October 25-November 22, 2010

Code: STP-B 2010-1

Unit 4: Contract Documents & Construction Law

Mondays 5:30 pm– 8:30 pm

February 14– March 14, 2011

Code STP-B 2010-2

Northern Illinois Building Contractors Member register at the member rate.



Location: TBD



Registration Fee

Members:	\$225
Partners:	\$300
Non-Members:	\$375

Instructor: Brad Brown

Receive a \$25 per person discount if your company registers 6 or more employees per unit!

Call AGC of Wisconsin with any questions: 608-221-3821



AGC of Wisconsin

SKILL RESPONSIBILITY INTEGRITY

Supervisory Training Program

Eau Claire 2010-2011

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Unit 3: Problem Solving & Decision Making

Wednesdays 5:00 pm– 8:00 pm September 15, 2010 — October 13, 2010 Code: STP-E 2010-1

Unit 4: Contract Documents & Construction Law

Wednesdays 5:00 pm– 8:00 pm January 5– February 2, 2011 Code STP-E 2010-2

Unit 5: Planning & Scheduling

Wednesdays 5:00 pm– 8:00 pm February 16-March 16, 2011 Code STP-E 2010-3

Unit 6: Understanding & Managing Project Costs

Wednesdays 5:00 pm– 8:00 pm March 30– April 27, 2011 Code STP-E 2010-4

Location:

**Market & Johnson, Inc. Offices
2350 Galloway Street
Eau Claire, WI 54703**

Instructor: Mike Galloy



Registration Fee (per Unit)

**Members: \$225
Partners: \$300
Non-Members: \$375**

Receive a \$25 per person discount if your company registers 6 or more employees per unit!



AGC of Wisconsin

SKILL RESPONSIBILITY INTEGRITY

Supervisory Training Program

Fox Valley/Green Bay 2010-2011

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Unit 1: Leadership & Motivation

Wednesdays 5:00 pm– 8:00 pm

September 15-October 13, 2010

Code STP-FV 2010-1

Unit 2: Oral & Written Communications

Wednesdays 5:00 pm– 8:30 pm

October 27-November 24, 2010

Code: STP-FV 2010-2

****no class 11/3****

Unit 3: Problem Solving & Decision Making

Wednesdays 5:00 pm– 8:00 pm

January 5-February 2, 2011

Code STP-FV 2010-3

Unit 4: Contract Documents & Construction Law

Wednesdays 5:00 pm– 8:00 pm

February 16-March 16, 2011

Code: STP-FV 2010-4

Unit 5: Planning & Scheduling

Wednesdays 5:00 pm– 8:00 pm

March 30-April 27, 2011

Code STP-FV 2010-5

Location:

**Cambria Suites
3940 N Gateway Dr.
Appleton, WI 54913**

Registration Fee (per Unit)

**Members: \$225
Partners: \$300
Non-Members: \$375**

**Instructors: Tom Van Beek Units 1-3
Steve Barron Units 4-5**



Receive a \$25 per person discount if your company registers 6 or more employees per unit!

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AGC of Wisconsin

SKILL RESPONSIBILITY INTEGRITY

Supervisory Training Program LaCrosse 2010-2011

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Unit 3: Problem Solving & Decision Making

Friday/Saturday	8 am—4 pm	December 10-11, 2010	Code: STP-L 2010-3
OR			
Mondays	5 pm—8 pm	October 25-November 22, 2010	Code: STP-L 2010-2

Unit 4: Contract Documents & Construction Law

Friday/Saturday	8 am—4 pm	February 11-12, 2011	Code: STP-L 2010-3
OR			
Mondays	5 pm—8 pm	February 14-March 14, 2011	Code: STP-L 2010-4

Location:

**Western WI Tech College
405 Eighth Street North
LaCrosse, WI 54601 Room B 116**

Instructors

**Ed Kaelber Friday/Saturday Classes
Jim Perron Monday Evening Classes**

Location: ***** **FRIDAY/SATURDAY, DECEMBER 10-11 ONLY*******

**Baus Catering
1920 Ward Ave.
La Crosse, WI 54601**



Receive a \$25 per person discount if your company registers 6 or more employees per unit!

Call AGC of Wisconsin with any questions: 608-221-3821



AGC of Wisconsin

S K I L L R E S P O N S I B I L I T Y I N T E G R I T Y

Supervisory Training Program

Madison 2010-2011

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<u>Unit 1: Leadership & Motivation</u>		
Wednesdays 5:30 pm– 8:30 pm	September 15-October 13, 2010	Code STP-M 2010-1
<u>Unit 2: Oral & Written Communications</u>		
Wednesdays 5:30 pm– 8:30 pm	October 27-November 24, 2010	Code: STP-M 2010-2
<u>Unit 3: Problem Solving & Decision Making</u>		
Wednesdays 5:30 pm– 8:30 pm	January 5-February 2, 2011	Code STP-M 2010-3
<u>Unit 4: Contract Documents & Construction Law</u>		
Wednesdays 5:30 pm– 8:30 pm	February 16-March 16, 2011	Code: STP-M 2010-4
<u>Unit 5: Planning & Scheduling</u>		
Wednesdays 5:30 pm– 8:30 pm	March 30-April 27, 2011	Code STP-M 2010-5

Location: AGC of Wisconsin Office
4814 E Broadway Madison
608-221-3821

Instructor: Jim Perron

Registration Fee (per Unit)



Members:	\$225
Partners:	\$300
Non-Members:	\$375

Receive a \$25 per person discount if your company registers 6 or more employees per unit!

Call AGC of Wisconsin with any questions: 608-221-3821



AGC of Wisconsin

SKILL RESPONSIBILITY INTEGRITY

Supervisory Training Program

Wausau 2010-2011

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Unit 2: Oral & Written Communications

Tuesdays 5:30 pm– 8:30 pm September 14– October 12, 2010 Code: STP-W 2010-1

Unit 3: Problem Solving & Decision Making

Tuesdays 5:30 pm– 8:30 pm October 26– November 23, 2010 Code STP-W 2010-2

Unit 4: Contract Documents & Construction Law

Tuesdays 5:30 pm– 8:30 pm January 4– February 1, 2011 Code: STP-W 2010-3

Unit 5: Planning & Scheduling

Tuesdays 5:30 pm– 8:30 pm February 15-March 15, 2011 Code STP-W 2010-4

Unit 6: Understanding & Managing Project Costs

Tuesdays 5:30 pm– 8:30 pm March 29-April 26, 2011 Code STP-W 2010-5

**Location: Northcentral Technical College Rm A235
1000 W. Campus Drive; Wausau, WI 54401**

Instructor: Tim Kreft



Registration Fee (per Unit)

**Members: \$225
Partners: \$300
Non-Members: \$375**

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Call AGC of Wisconsin with any questions: 608-221-3821

Tell Me More!

- Every STP course is activity-based with discussions, case histories, problems and exercises.
- STP instructors draw on personal construction background to bring relevance to the curriculum.
- Participants in STP draw upon their field experience and learn by interacting with others.
- STP is constantly being revised to reflect state-of-the-art construction practices and to make the learning process more effective.
- The units do not have to be taken sequentially. Participants may start the program at any time.
- Certificates awarded at the completion of each unit.
- Graduation plaques and belt buckles awarded to all graduates of the 10-unit series.

Sign Me Up!

- Visit the AGC of Wisconsin website at www.agcwi.org to obtain registration information for the location nearest to you.

OR

- Speak with someone about registration by calling the AGC of Wisconsin at (608) 221-3821.

AGC of Wisconsin
4814 E Broadway
Madison, WI 53716
(608) 221-3821 ~ (608) 221-4446 fax



AGC of Wisconsin

S K I L L R E S P O N S I B I L I T Y I N T E G R I T Y

Seminar Name: _____

Seminar Code: _____

Seminar Date: _____

___ Member

___ Partner

___ Non-member

Company: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Contact Person: _____ **Telephone:** _____ **Fax:** _____

Attendee Name: _____ **Attendee's E-mail Address:** _____

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Mail or fax form to: **AGC of Wisconsin,
4814 E Broadway, Madison, WI 53716
Fax: (608) 221-4446**

**Registration AND Refund Deadline:
One week prior to Seminar**

Bill Me (AGC Members Only) ___

Registration Fee Enclosed Check # _____ Amount \$ _____

Bill my Credit Card (circle one) VISA MASTERCARD

Card No. _____ **Exp. Date** _____

Name as Printed on Card: _____

Signature: _____

Questions: Contact the AGC of Wisconsin at 608-221-3821