



P M D P

Advance Your Career as a  
Construction Project Manager

## PROJECT MANAGER DEVELOPMENT PROGRAM

An AGC Construction Learning Tool for the Emerging Project Manager

If you are an early-career project manager or looking to move into this role, this is a can't-miss opportunity.

Brought to you by the Associated General Contractors of America, the Project Manager Development Program (PMDP) is a set of highly-interactive courses that provide participants the essential skills to advance their careers as project managers. The five-module program covers the basics of project management and provides tactics and strategies for ensuring project success, including:

MODULE 1 | ESTIMATING AND JOB COSTING (December 8-9, 2011)

MODULE 2 | CONTRACT ADMINISTRATION (February 9-10, 2012)

MODULE 3 | PROJECT ADMINISTRATION (March 15-16, 2012)

MODULE 4 | RISK MANAGEMENT (April 19-20, 2012)

MODULE 5 | LEADERSHIP (May 17-18, 2012)

REGISTER TODAY |

Brought to you by AGC of  
Wisconsin  
1-800-362-8022

[www.agcwi.org](http://www.agcwi.org)



AGC of Wisconsin

S K I L L   R E S P O N S I B I L I T Y   I N T E G R I T Y

4814 East Broadway, Madison, WI 53716 • (608) 221-3821 • (608) 221-4446 FAX • [www.agcwi.org](http://www.agcwi.org)

AGC of America  
THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA

Quality People. Quality Projects.





Advance Your Career as a  
Construction Project Manager

## PROJECT MANAGER DEVELOPMENT PROGRAM

An AGC Construction Learning Tool for the Emerging Project Manager

**Participate in the highly-interactive PMDP courses, designed specifically for the construction industry.**

Each course consists of 16 hours of instruction, with courses broken down into two eight-hour blocks. The curriculum covers:

### **Module 1 | Estimating and Job Costing**

- Introduction to Estimating Basics
- Project Planning and Setup
- Estimating Costs for Specific Tasks
- Estimating Costs Not Associated with a Specific Task
- Estimating Costs of Work by Others
- Putting Estimates into Action
- Estimating Redesign and Revisions
- Project Contributions to Corporate Profits

### **Module 2 | Contract Administration**

- Introduction to Construction Law and Project Contracting
- Contract Basics
- Negotiating Fair Contracts
- Contract Documents
- Payment Terms
- Legal Issues
- Contracting with Others for Required Work
- Contract Termination

### **Module 3 | Project Administration**

- Introduction to Project Safety
- Project Planning, Staffing and Partnering
- Planning for Environmental and Sustainability Concerns
- Project Scheduling
- Codes and Permits
- Material Handling
- Documentation and Visualization
- Project Closeout

### **Module 4 | Risk Management**

- Introduction to Risk
- Insurance, Sureties and Bonding
- Warranties and Liability Periods
- Documentation and Managing Risk
- Risk Management Issues
- Conduct of Employees
- Project Risks
- Risk Allocation

### **Module 5 | Leadership**

- Introduction to Leadership
- Professional Issues
- Working in Teams
- Managing Conflict
- Managing Your Career
- Customer Satisfaction
- Leadership Skills
- Personal Development

Brought to you by AGC of  
Wisconsin

[www.agcwi.org](http://www.agcwi.org)

**About AGC |** The Associated General Contractors of America (AGC) is the leading national construction trade association representing all facets of commercial construction for both public and private entities including building, heavy, highway, and municipal projects. AGC is the largest and oldest national construction trade association, representing more than 33,000 firms, including 7,500 of America's leading general contractors, and over 12,500 specialty-contracting firms through a nationwide network of chapters. Visit the AGC Web site at [www.agc.org](http://www.agc.org).



**Instructor:** Michael J. Galloy Ph. D.

Mike Galloy worked in the construction industry for 18 years in metro Chicago, central Wisconsin and southern Illinois. He apprenticed as a concrete finisher, worked as a journeyman, supervisor and field superintendent. He has written numerous training manuals for AGC of America including five Supervisory Training Program (STP) units, The Supervisory Leadership Series (SLS) and the Professional Crane Operator.

He developed and is the primary facilitator the Instructor Training Workshop for AGC. He has developed and delivered numerous workshops for contractors and contractor associations aimed at improving leadership, management and supervision in the construction industry. He earned a B.S. in Occupational Education specializing in Construction Technology, an M.S. in Occupational Education specializing in Curriculum Development and a Ph.D. with an emphasis in technical, trade and industrial instructor training. Dr. Galloy is currently chair and professor in the Operations and Management Department at the University of Wisconsin Stout. In addition to teaching Dr. Galloy operates an independent consulting firm, Straight Line Training Services

**PMDP Benefits**

The objective of the PMDP is to increase the efficiency and effectiveness of construction project managers by providing instruction on the art and science of project management. Participation will better prepare professionals to make the transition from entry-level positions to positions of increasing responsibility as a project manager.

**Hotel Accommodations:**

The newly built Sleep Inn, located at 4802 Tradewinds Parkway in Madison is located in very close proximity to the AGC of Wisconsin office. Reduced rate hotel rooms are available at the Sleep Inn for \$69.

To book your hotel room, **call Sleep Inn at 608-221-8100**. Ask for the Associated General Contractors of Wisconsin room rate.

<b>Estimating &amp; Job Costing</b>	<b>December 8-9, 2011</b>	<b>Code: PMDP 2011-1</b>
<b>Contract Administration</b>	<b>February 9-10, 2012</b>	<b>Code: PMDP 2011-2</b>
<b>Project Administration</b>	<b>March 15-16, 2012</b>	<b>Code: PMDP 2011-3</b>
<b>Risk Management</b>	<b>April 19-20, 2012</b>	<b>Code: PMDP 2011-4</b>
<b>Leadership</b>	<b>May 17-18, 2012</b>	<b>Code: PMDP 2011-5</b>
<b>Whole Series</b>		<b>Code: PMDP 2011-6</b>

**Register for all 5 units and save!**

AGC Member 5 Module Series: \$1100	Individual Module: \$250
Partner 5 Module Series: \$1600	Individual Module: \$375
Non-Member 5 Module Series: \$2200	Individual Module: \$500



AGC of Wisconsin Presents  
**The Project Manager Development Program**  
**REGISTRATION FORM**

Name \_\_\_\_\_ Title \_\_\_\_\_  
 Company/Organization \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Email \_\_\_\_\_

**LOCATION & TIME**

All courses will be held at the AGC of Wisconsin office (4814 E. Broadway, Madison, WI) from 8:00 am to 5:00 pm on each day of training.

**REGISTRATION OPTIONS:**

- All 5 PMDP Courses** Code: PMDP 2011-6  
 All 5 Modules
- Module 1: *Estimating and Job Costing*** Code: PMDP 2011-1  
 December 8-9, 2011
- Module 2: *Contract Administration*** Code: PMDP 2011-2  
 February 9-10, 2012
- Module 3: *Project Administration*** Code: PMDP 2011-3  
 March 15-16, 2012
- Module 4: *Risk Management*** Code: PMDP 2011-4  
 April 19-20, 2012
- Module 5: *Leadership*** Code: PMDP 2011-5  
 May 17-18, 2012

**LOCATION CHANGE**  
**MODULE 4 ONLY-**  
**Holiday Inn at The**  
**American Center**  
**5109 Terrace Drive**  
**Madison, WI 53718**

**PAYMENT INFORMATION (Payment must accompany registration to secure your seat)**

Registration fee includes continental breakfast/lunch on both days of class and the Participant's Manual for the module. **Registration and refund deadline is one week before the first date of class.**

**Registration Fees**

**Per course:**  \$250 for members  \$375 for partners  \$500 for non-members  
**All five courses: (discounted rate)**  \$1100 for members  \$1600 for partners  \$2200 for non-members

Enclosed is a Check for \$\_\_\_\_\_ made payable to AGC of Wisconsin

Charge my credit card \$\_\_\_\_\_ (circle one): VISA MasterCard

Card # \_\_\_\_\_ Exp Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name as it appears on the card \_\_\_\_\_

Signature \_\_\_\_\_

**Register online at [www.agcwi.org](http://www.agcwi.org) or mail this completed form with payment to:**  
 AGC of Wisconsin ~ 4814 E. Broadway Madison, WI 53716  
 Phone 1-800-362-8022 ~ Fax 608-221-4446