

Learning Today...

~

Leading Tomorrow 2011-2012



**An educated contractor is an
Owner's advantage!**

AGC of Wisconsin leads the nation with almost 3,000 graduates in the Supervisory Training Program (STP).

**Is your field leadership keeping current
with our rapidly changing industry?**

Supervisory Training Program



Supervisory skill—or the lack of it—directly affects every company’s bottom line. Each day, decisions made by foreman and superintendent are crucial to the success or failure of every construction project.

You make your money in the field. Or you lose it.

STP, the Supervisory Training Program developed by AGC is designed to meet the needs of the construction industry. Developed, updated, and field-tested by and for contractors, the Program consists of ten courses that focus on the knowledge and skills that every supervisor must have to be an effective manager of people, time, and materials.

UNIT 1: LEADERSHIP & MOTIVATION

- Dollars and sense of people & construction
- Role of the construction supervisor
- Helping people perform better
- Training & orienting crew members

UNIT 2: ORAL & WRITTEN COMMUNICATIONS

- Positive & direct communication
- Listening, understanding, and negotiation
- Getting your point across with the difficult person
- Communicate with all organizational levels

UNIT 3: PROBLEM SOLVING & DECISION MAKING

- Problem identification process
- Solving human performance problems
- Labor costs and subcontractors
- Effective production planning

UNIT 4: CONTRACT DOCUMENTS & CONSTRUCTION LAW

- Contractual relationships
- Managing general conditions
- Good documentation practices
- Differing site conditions

UNIT 5: PLANNING & SCHEDULING

- Preparing the project plan
- Using the schedule on the jobsite
- Updating the construction schedule
- The schedule as documentation

UNIT 6: UNDERSTANDING & MANAGING PROJECT COSTS

- Who controls project costs
- Planning for cost control
- Labor cost control
- Loss prevention

UNIT 7: ACCIDENT PREVENTION & LOSS CONTROL

- Safety communication & motivation
- Project security & traffic control
- Selecting methods and equipment to prevent losses
- Common construction hazards

UNIT 8: MANAGING THE PROJECT: THE SUPERVISOR’S ROLE

- Managing & understanding risk
- Understanding finances
- Working with project partners
- Corporate policies & procedures

UNIT 9: PRODUCTIVITY IMPROVEMENT

- Improve productivity through pre-planning
- Personnel management
- Equipment management for productivity
- Quantifying lost labor productivity

UNIT 10: GENERAL & SPECIALTY CONTRACTOR DYNAMICS

- Selecting a specialty contractor
- Plans and specifications
- Mobilization
- Time management

STP 2011-2012 WISCONSIN

	UNIT 1	UNIT 2	UNIT 3	UNIT 4	UNIT 5	UNIT 6	UNIT 7	UNIT 8	UNIT 9	UNIT 10
EAU CLAIRE							Tuesday 5:00-8:00 pm 9/13/11-10/11/11	Tuesday 5:00-8:00 pm 10/25/11-11/29/11 <i>No class 11/22</i>	Tuesday 5:00-8:00 pm 1/10/12-2/7/12	Tuesday 5:00-8:00 pm 2/21/12-3/20/12
FOX VALLEY/ GREEN BAY						Wednesdays 5:00-8:00 pm 9/14/11-10/12/11	Wednesdays 5:00-8:00 pm 10/26/11-11/30/11 <i>No class 11/23</i>	Wednesdays 5:00-8:00 pm 1/11/12-2/8/12	Wednesdays 5:00-8:00 pm 2/22/12-3/21/12	Wednesdays 5:00-8:00 pm 4/4/12-5/2/12
KENOSHA	Wednesdays 5:00-8:00 pm 1/11/12-2/8/12	Wednesdays 5:00-8:00 pm 2/22/12-3/21/12	Wednesdays 5:00-8:00 pm 4/4/12-5/2/12						Wednesdays 5:00-8:00 pm 9/14/11-10/12/11	Wednesdays 5:00-8:00 pm 10/26/11-11/30/11 <i>No class 11/23</i>
LACROSSE (days)					Friday & Sat 8 am-4 pm 11/4/11-11/5/11	Friday & Sat 8 am-4 pm 2/24/12-2/25/12				
LACROSSE (evenings)					Mondays 5:00-8:00 pm 10/24/11-11/28-/11 <i>No class 11/21</i>	Mondays 5:00-8:00 pm 2/13/12-3/12/12				
MADISON	Wednesdays 5:30-8:30 pm 9/14/11-10/12/11	Wednesdays 5:30-8:30 pm 10/26/11-11/30/11 <i>No class 11/23</i>	Wednesdays 5:30-8:30 pm 1/11/12-2/8/12	Wednesdays 5:30-8:30 pm 2/22/12-3/21/12	Wednesdays 5:30-8:30 pm 4/4/12-5/2/12					
WAUSAU		Tuesdays 5:30-8:30 pm 9/13/11-10/11/11	Tuesdays 5:30-8:30 pm 10/25/11-11/29/11 <i>No class 11/22</i>	Tuesdays 5:30-8:30 pm 1/10/12-2/7/12	Tuesdays 5:30-8:30 pm 2/21/12-3/20/12	Tuesdays 5:30-8:30 pm 4/3/12-5/1/12				



AGC of Wisconsin

SKILL RESPONSIBILITY INTEGRITY

Supervisory Training Program

Eau Claire 2011-2012

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Unit 7: ACCIDENT PREVENTION & LOSS CONTROL

Tuesdays 5:00 pm– 8:00 pm *September 13 — October 11, 2011* Code: STP-E 2011-1

Unit 8: MANAGING THE PROJECT: THE SUPERVISOR’S ROLE

Tuesdays 5:00 pm– 8:00 pm *October 25-November 29, 2011* *no class 11/22* Code STP-E 2011-2

Unit 9: PRODUCTIVITY IMPROVEMENT

Tuesdays 5:00 pm– 8:00 pm *January 10– February 7, 2012* Code STP-E 2011-3

Unit 10: GENERAL & SPECIALTY CONTRACTOR DYNAMICS

Tuesdays 5:00 pm– 8:00 pm *February 21-March 20, 2012* Code STP-E 2011-4

Location:

Market & Johnson, Inc. Offices
2350 Galloway Street
Eau Claire, WI 54703

Instructor: Mike Galloy



Registration Fee (per Unit)

Members: \$225
Partners: \$300
Non-Members: \$375

Receive a \$25 per person discount if your company registers 6 or more employees per unit!



AGC of Wisconsin

SKILL RESPONSIBILITY INTEGRITY

Supervisory Training Program LaCrosse 2011-2012

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Unit 5: PLANNING & SCHEDULING

Friday/Saturday	8 am—4 pm	November 4-November 5, 2011	Code: STP-L 2011-1
OR			
Mondays	5 pm—8 pm	October 24-November 28, 2011	Code: STP-L 2011-2
		<i>No class 11/21</i>	

Unit 6: UNDERSTANDING & MANAGING PROJECTION COSTS

Friday/Saturday	8 am—4 pm	February 24-February 25, 2012	Code: STP-L 2011-3
OR			
Mondays	5 pm—8 pm	February 13-March 12, 2012	Code: STP-L 2011-4

Location: Friday/Saturday
Best Western Riverfront Hotel
1835 Rose Street, LaCrosse

Registration Fee (per Unit)
Members: \$225
Partners: \$300
Members: \$375

Instructor: Jim Perron

Location: Monday Night Classes
Market & Johnson Offices
1652 Lakeshore Drive, LaCrosse



Receive a \$25 per person discount if your company registers 6 or more employees per unit!

Call AGC of Wisconsin with any questions: 608-221-3821



AGC of Wisconsin

S K I L L R E S P O N S I B I L I T Y I N T E G R I T Y

Supervisory Training Program

Madison 2011-2012

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<u>Unit 1: LEADERSHIP & MOTIVATION</u>		
Wednesdays 5:30-8:30 pm	September 14-October 12, 2011	Code: STP-M 2011-1
<u>Unit 2: ORAL & WRITTEN COMMUNICATIONS</u>		
Wednesdays 5:30-8:30 pm	October 26-November 30, 2011 <i>No class 11/23</i>	Code STP-M 2011-2
<u>Unit 3: PROBLEM SOLVING & DECISION MAKING</u>		
Wednesdays 5:30-8:30 pm	January 11-February 8, 2012	Code STP-M 2011-3
<u>Unit 4: CONTRACT DOCUMENTS & CONSTRUCTION LAW</u>		
Wednesdays 5:30-8:30 pm	February 22-March 21, 2012	Code STP-M 2011-4
<u>Unit 5: PLANNING & SCHEDULING</u>		
Wednesdays 5:30-8:30 pm	April 4-May 2, 2012	Code STP-M 2011-5

**Location: AGC of Wisconsin Office
4814 E Broadway
Madison, WI**

Registration Fee (per Unit)

**Members: \$225
Partners: \$300
Non-Members: \$375**

Instructor: Jim Perron



Receive a \$25 per person discount if your company registers 6 or more employees per unit!

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AGC of Wisconsin

SKILL RESPONSIBILITY INTEGRITY

Supervisory Training Program

Wausau 2011-2012

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Unit 2: Oral & Written Communications

Tuesdays 5:30 pm– 8:30 pm *September 13– October 11, 2011* Code: STP-W 2011-1

Unit 3: Problem Solving & Decision Making

Tuesdays 5:30 pm– 8:30 pm *October 25– November 29, 2011* Code STP-W 2011-2
No class 11/22

Unit 4: Contract Documents & Construction Law

Tuesdays 5:30 pm– 8:30 pm *January 10– February 7, 2012* Code: STP-W 2011-3

Unit 5: Planning & Scheduling

Tuesdays 5:30 pm– 8:30 pm *February 21-March 20, 2012* Code STP-W 2011-4

Unit 6: Understanding & Managing Project Costs

Tuesdays 5:30 pm– 8:30 pm *April 3-May 1, 2012* Code STP-W 2011-5

Location: Miron Construction Office
500 First Street Ste 400
Wausau, WI 54403

Registration Fee (per Unit)

Members: \$225
Partners: \$300
Non-Members: \$375

Instructor: Tim Kreft



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AGC of Wisconsin

S K I L L R E S P O N S I B I L I T Y I N T E G R I T Y

Seminar Name: _____

Seminar Code: _____

Seminar Date: _____

___ Member

___ Partner

___ Non-member

Company:

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Contact Person: _____ **Telephone:** _____ **Fax:** _____

Attendee Name: _____ **Attendee's E-mail Address:** _____

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Mail or fax form to: **AGC of Wisconsin,
4814 E Broadway, Madison, WI 53716
Fax: (608) 221-4446**

**Registration AND Refund Deadline:
One week prior to Seminar**

Bill Me (AGC Members Only) ___

Registration Fee Enclosed Check # _____ Amount \$ _____

Bill my Credit Card (circle one) VISA MASTERCARD

Card No. _____ **Exp. Date** _____

Name as Printed on Card: _____

Signature: _____

Questions: Contact the AGC of Wisconsin at 608-221-3821

Tell Me More!

- Every STP course is activity-based with discussions, case histories, problems and exercises.
- STP instructors draw on personal construction background to bring relevance to the curriculum.
- Participants in STP draw upon their field experience and learn by interacting with others.
- STP is constantly being revised to reflect state-of-the-art construction practices and to make the learning process more effective.
- The units do not have to be taken sequentially. Participants may start the program at any time.
- Certificates awarded at the completion of each unit.
- Graduation plaques and belt buckles awarded to all graduates of the 10-unit series.

Sign Me Up!

- Visit the AGC of Wisconsin website at www.agcwi.org to obtain registration information for the location nearest to you.

OR

- Speak with someone about registration by calling the AGC of Wisconsin at (608) 221-3821.

AGC of Wisconsin
4814 E Broadway
Madison, WI 53716
(608) 221-3821 ~ (608) 221-4446 fax